

**NOTICE OF JOINT ORGANIZATIONAL MEETING & AGENDA
NORTHFIELD METROPOLITAN DISTRICT NOS. 1-3**

Landmark Homes
6341 Fairgrounds Avenue, Suite 100
Windsor, CO 80550
March 25, 2020
2:30 P.M.

Rahul Majumdar	Term to May 2022
Deborah Mosier	Term to May 2022
Tamara Sherrill	Term to May 2022
Jason Sherrill	Term to May 2020
Jonathan Mosier	Term to May 2020

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. DIRECTOR MATTERS

- a. Election of Officers

3. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

4. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. Enclosures included in electronic packets; hard copies available upon request.)

a. Administrative Matters

- i. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
- ii. Adoption of Resolution Concerning Colorado Special District Records Retention Schedule (**enclosure**)
- iii. Adoption of Resolution Concerning Public Records Request Policy (**enclosure**)
- iv. Adoption of Resolution Calling May 5, 2020 Election (**enclosure**)
- v. Adoption of Resolution Concerning Personal Data Privacy Policy (**enclosure**)
- vi. Approval of Eligible Governmental Entity Agreement with SIPA (**enclosure**)
- vii. Acknowledge Recording of Special District Public Disclosure Documents as required by § 32-1-104.8, C.R.S.
- viii. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**enclosures**)

b. Consultant Matters

- i. Approval of Engagement of WHITE BEAR ANKELE TANAKA & WALDRON as General Counsel (**enclosures**)
- ii. Approval of Engagement of _____ for Accounting Services (**to be distributed, if any**)

- iii. Approval of Engagement of Independent District Engineering Services, Inc. for Engineering Cost Certification Services (**enclosure**)

5. ADMINISTRATIVE MATTERS

- a. Consider Adoption of 2020 Annual Administrative Resolution (**enclosure**)
- b. Consider Adoption of Resolution Designating the Location of Regular Meetings Outside the District's Boundaries (**enclosure**)
- c. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payments of Claims (**enclosure**)
- d. Consider Adoption of Resolution Designating the Districts' 24 Hour Posting Location (**enclosure**)

6. FINANCIAL MATTERS

- a. Public Hearing on 2020 Budget and Consider Adoption of Resolution Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
- b. Consider Approval of Opening of Checking Account and Authorize Signers on the Accounts

7. INSURANCE MATTERS

- a. Approval of SDA Membership and Intergovernmental Agreement with Colorado Special Districts Property and Liability Pool (**to be distributed**)
- b. Approval of Insurance and Limits for Same (**to be distributed**)
- c. Approval of Agency Fee Agreement with T. Charles Wilson for Insurance Broker Services (**to be distributed**)

8. LEGAL MATTERS

- a. Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Northfield Land, LLC (**enclosure**)
- b. Approval of Public Improvements Acquisition and Reimbursement Agreement with Northfield Land, LLC (**enclosure**)
- c. Approval of Intergovernmental Agreement with City of Fort Collins, Colorado (required pursuant to Service Plan) (**enclosure**)
- d. Discuss Status Public Benefits Agreement

9. OTHER BUSINESS

- a. Next Regular Meeting –

10. ADJOURNMENT